



JOB DESCRIPTION

Job Title:	Part-Time Gardener
Department:	Lake Plaza & Japanese Garden Operations
Work Location:	Hermann Park, Houston, TX
Full-time/Part-time:	Part-Time, Hourly (Weekdays, Year-Round)
Effective Date:	Immediately

Primary Focus

Hermann Park is one of Houston's premier historic greenspaces, home to the city's most iconic public gardens and park amenities. Hermann Park Conservancy is a citizens' organization dedicated to the stewardship and improvement of Hermann Park, today and for generations to come. The Part-Time Gardener will join a dedicated and diverse team responsible for landscape and horticulture maintenance throughout Hermann Park, including locations at Lake Plaza, Japanese Garden and The Commons (scheduled to open in 2024')

Duties and Responsibilities

- Physically perform general grounds maintenance including but not limited to pruning, trimming, mulching, weeding, raking, planting, watering, fertilizing, spraying, trash removal, etc.
- Apply fertilizers, pesticides, herbicides and biological controls using an IPM approach as required and directed, prioritizing organic methods. Be vigilant and proactive to monitor quality and report on health of plants within the park.
- Shovel, load, transport, and spread mulch, gravel, soil, compost, and other bulk materials to project locations in the field.
- Operate battery or gas powered equipment including, but not limited to golf carts, blowers, and spray equipment.
- Work individually and as part of a team to achieve the highest quality of maintenance for any assigned garden zone. Be willing to assist in other operational areas including setting up furniture for events, cleaning, and light housekeeping duties.
- Work to support the organization's goals outlined for any given area. Follow task guidelines, utilize relevant horticultural principles and adapt techniques for best practice as directed by supervisor.
- Interact with the public and assist in monitoring public behavior to educate garden visitors on acceptable garden etiquette. Perform duties in a manner consistent with a public garden serving multi-cultural/generational families.
- Complete daily timesheets and inventory logs to record activity.
- Clean and secure all equipment at the end of the day; notify supervisor of any tool or supply needs.
- Lead occasional volunteer groups assigned to your areas. Assist in group and special projects as required.
- Monitor and assist maintenance staff with irrigation system and report malfunctions.
- Comply with all safety and PPE requirements of the organization.
- Other duties as assigned.

Skills and Qualifications

- Minimum education: High school diploma
- 2 years experience in a garden, park, or landscaping setting

OR

- Completion of professional training such as Texas Master Gardener, Texas Master Naturalist, Certified Landscape Professional, or similar horticulture program

OR

- A degree in horticulture, agronomy, forestry, conservation, or related field
- Experience working in groups or independently with minimal supervision.
- Must possess a valid Texas driver's license with a current clean record, able to work legally in the United States.
- Must pass a background check and pre-employment drug test, and random drug tests throughout employment.

Working Conditions

- Required to work at a public park with a high degree of public interaction.
- Required to perform work outdoors, occasionally in adverse weather conditions.
- Required to perform manual labor, including lifting supplies and materials up to 50 lbs.
- Must be able to bend, squat, kneel, stand, and walk for extended periods of time.
- Must conform to Hermann Park Conservancy dress and grooming standards, work rules, and safety procedures.
- Able to work flexible hours as needed, including a rotation for nights, weekends, and holidays.

Compensation and Hours

- \$16.50 - \$17.50 hourly
- 25 hours per week
- Matching 403b program after 6 months

How to Apply

E-mail job application and resume to:

Hermann Park Conservancy
Attn: Landscape Horticulture Supervisor
1700 Hermann Drive
Houston, TX 77004
E-mail: employment@hermannpark.org