

Position Opening

Job Title:	Pinewood Cafe at Hermann Park - Cashier
Department:	Hermann Park Conservancy Visitor Services
Work Location:	Hermann Park, Houston, TX
Full-time/Part-time:	Part-time, flexible hours
Effective Date:	ASAP

Primary Focus:

Hermann Park Conservancy is a citizens' organization dedicated to the stewardship and improvement of Hermann Park—today and for generations to come. The Visitor Services staff operates Hermann Park Railroad, Pedal Boats, and Pinewood Cafe, and maintains the cleanliness of Lake Plaza. They are the primary contact with Park visitors and must ensure each visitor has an enjoyable experience in the Park.

Job Description

The Pinewood Cafe team must consistently maintain high levels of customer service and culinary standards in an amusement park setting. The team is responsible for the safe and efficient operations of Pinewood Cafe at Hermann Park. The cashier will be responsible for welcoming guests and accurately entering guest orders.

Qualifications

- Food service experience preferred
- Consistently demonstrate high levels of customer service skills
- Attention to detail. Must follow multiple safety and health department rules at all times
- Outgoing personality and ability to work with families and children
- Must enjoy working in a fun, fast-paced and exciting environment
- Strong communications skills with supervisors, café staff, and customers
- Ability to stand on your feet for 6-8 hours per day
- Must be able to maintain constructive and cooperative working relationships
- All employees must pass a pre-employment drug test and criminal background check

Salary and Hours

- \$9.00 - \$11.00 per hour depending upon experience
- Part time hours can range from 0 – 29 hours per week depending on time of year and business conditions. Flexible hourly schedules are available.
- Hours of operation: Weekdays: 10 a.m. – 6 p.m., Weekends and Holidays: 9 a.m. – 7 p.m. Hours will vary based on seasons and business conditions.

Responsibilities include but are not limited to:

- Welcome guests entering café with a smile, eye contact, and appropriate greeting
- Accurately enter guest orders in POS system
- Process payments by cash, check, credit cards, vouchers, or automatic debits
- Count money in cash drawers at the beginning of shifts to ensure that amounts are correct and that there is adequate change
- Follow drawer balancing procedures
- Answer guests' questions, and provide information on Conservancy programs and events
- Assist guests by providing information and resolving their complaints
- Fill and refill guest drink orders
- Prepare drinks including smoothies and shakes
- Deliver food trays to customer tables in a friendly and accommodating manner
- Maintain food service supplies and clean beverage and condiment stations
- Stock food and beverage items as needed
- Clean interior and exterior tables and chairs
- Sweep and mop dining room and kitchen area as needed

How to apply:

Download the Visitor Services application at: <http://hermannpark.org/employment-opportunities/>

Mail, fax or email application to:

Hermann Park Conservancy

Attn: Visitor Services

1700 Hermann Dr.

Houston, Texas 77004

Fax: 713.524.5887

Email: employment@hermannpark.org

Hermann Park Conservancy is an equal opportunity employer.